

# **LAKESIDE VOLLEYBALL CLUB BY-LAWS**

## **ARTICLE I – NAME**

The name of this organization shall be the Lakeside Volleyball Club (herein referred to as "Club").

## **ARTICLE II – PURPOSE**

The purpose of the Club shall be limited to the support and promotion of the volleyball program for the students at Lakeside High School, DeKalb County, Georgia.

## **ARTICLE III – ASSETS**

All revenues of the Club shall be used exclusively for the purposes set forth in Article II. The officers and directors of the Club will serve without compensation. In the event the Club dissolves, splits, disbands or otherwise ceases to exist as currently constructed under the terms of the conditions of these By-Laws, it shall disburse or assign all of its assets to Lakeside High School.

## **ARTICLE IV – MEMBERSHIP**

The membership shall consist of parents and/or guardians of volleyball players at Lakeside High School who have paid dues to the Club for the current fiscal year. The school's Principal and DeKalb County faculty members coaching volleyball at Lakeside High School shall be included in the Club although they are exempt from payment of the annual dues.

## **ARTICLE V – VOTING RIGHTS**

With respect to matters requiring a vote of the general membership, each member in good standing shall be entitled to one vote. Each parent of a family shall be considered as members and each shall be entitled to a separate vote. A quorum of at least ten (10) percent of the membership must be at any meeting in order to transact business. An affirmative vote of a majority of members present at any meeting having a quorum shall be sufficient to carry any proposition submitted to the membership at such meeting. Voting by proxy is allowed for members in good standing unable to make a meeting where official business is to be conducted. The proxy can be submitted to any officer via email, fax, in person, or via another member of the Club. For the purpose of our club, the proxy is a written authorization empowering another member to vote or act for the signer. The official proxy form will be available on the Club website.

## **ARTICLE VI MEETING**

Regular meetings of the Club shall be scheduled at the beginning of each volleyball season and held at Lakeside High school. No notice of these meetings will be required. Special meetings may be called by the President of the Club in which case written notice of the time, place and purpose of the meeting shall be distributed to the membership at least ten (10) days prior to such meeting. Roberts' Rules of Order will govern the conduct of each meeting and the President shall be the final arbitrator of all parliamentary questions.

## **ARTICLE VII – OFFICERS AND DIRECTORS**

The officers of the Club shall consist of a President, Vice President, Secretary, Web Secretary and Treasurer, who shall be members elected by the general membership at the last regular meeting during each volleyball season and who shall serve for one (1) year or until their successors have been elected.

Prior to each annual election, the President shall appoint a nominating committee of three (3) members who will prepare and submit to the general membership at the election meeting, a list of nominees for officers to serve during the following year.

Additional nominations may be received from the floor at the election meeting.

In the event the office of any officer or director shall become vacant, a majority of the remaining directors shall choose a successor from the Club membership to serve until the next annual election.

## **ARTICLE VIII – DUTIES OF OFFICERS AND DIRECTORS**

The President shall preside at all meetings of the general membership and of the officers; call special meetings of the general membership or the officers as he/she deems necessary; serve as the chief officer of the Club with general management of its affairs; act as the primary liaison with the coach (es) as applicable; and see that orders of the general membership and the directors are carried into effect. The Vice President shall generally assist the President in all of his/her duties and act as President in his/her absence.

The Secretary shall record and keep the minutes of all meetings of the general membership and the officers; attend to all correspondence of the Club; have custody and keep all permanent Club records; communicate volleyball event/match information to LHS email weekly newsletter, the zone and to LHS marquee contact person.

The Web Secretary shall maintain the website, [www.lakesidevolleyball.com](http://www.lakesidevolleyball.com); monitor and maintain the Club email groups on yahoo; maintain the facebook account; maintain the google calendar for team dates and keep current all forms document for disbursement via the web to members and sponsors.

The Treasurer shall receive all monies of the Club and disburse the same upon proper authorization; maintain a bank account for funds of the Club; and prepare and present detailed financial reports showing receipts and disbursements from the current fiscal year.

The officers shall make plans for and submit to the general membership for approval at the first regular meeting of each volleyball season, projects for the support of the volleyball program, fund raising programs, and a general financial budget for the current fiscal year. The officers shall meet on a regular schedule, to authorize action necessary to implement projects and programs as so approved. At least three (3) officers must be present in order to constitute a quorum at any meeting and a majority of the directors present may approve any proposition properly before the meeting.

## **ARTICLE IX – EXPENDITURES**

The annual budget submitted to and approved by the general membership at the beginning of each fiscal year shall contain such specific, contingent and miscellaneous items for expenditure as necessary to allow the officers and directors to function without

undue restriction. Items included in an approved budget, not exceeding \$50 for each such expenditure, may be expended on the approval of the President. Items included in an approved budget exceeding \$50 for each such expenditure shall require the approval of the directors.

#### **ARTICLE X – ANNUAL DUES**

The current Board of Directors shall determine annual dues for each fiscal year of the Club. Annual dues will entitle the husband and wife of each such family to participate as members. Dues will be payable at the first regular meeting of the volleyball season. Members of the Club will receive, as determined by the officers, supplementary items not provided by the county. Payment of dues is not required for the student to participate in the Lakeside Volleyball program. However, non members may not receive the same benefits as members.

#### **ARTICLE XI – AMENDMENTS**

These by-laws may be amended at any regular or special meeting of the general membership where a quorum is present and a majority of those present vote in favor of such amendment; provided however, notice of the proposed amendment and the date, time and place of voting thereon, must have been announced at the preceding meeting of the general membership or included in a written notice to the general membership distributed at least ten (10) days prior to the date of the vote.

#### **ARTICLE XII – FISCAL YEAR**

The Fiscal year of the Club shall be the calendar year.

APPROVED THIS 21<sup>ST</sup> DAY OF SEPTEMBER, 2009 BY VOTE OF THE MEMBERSHIP.

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PRESIDENT

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VICE-PRESIDENT